Education Research Grants Committee

Role
The Education Research Grants Committee (ERGC) is a subcommittee that reports to the Awards Committee. The purpose of the committee is to promote the quality of medical education research through the funding of activities as they relate to specialty medical education in Canada.

Responsibility and Authority
The ERDC is responsible for:

- recommending policies and procedures for education research development grant review;
- promoting and adjudicating education research development grants and the Royal College Robert Maudsley Fellowship for Studies in Medical Education; and
- developing policies proposed for faculty development initiatives related to the educational mission of the Royal College.

Composition
The ERGC has 11 voting members, including the chair. The committee includes: Fellows and others with medical education and research expertise, and one voting member with senior statistical/methodological expertise. Its specific composition will be determined as appropriate.

Key Competencies and Characteristics
Generally, committee members should possess the following key competencies and characteristics: interest and expertise in the field of specialty medicine and a strong background in research methodologies as applied to medical education.

Term of Office
The term of office of the chair is two years, renewable once (maximum four years). The usual term of office of members is two years, renewable twice (maximum six years). All terms shall begin and end at the time of the Annual Meeting of the Members when vacancies need to be filled.

Committee members are not eligible to apply for Education Research grants (as Principal or Co-investigator) for the duration of their term.
Meetings
The ERGC meets three times per year; once face-to-face in the spring and twice via teleconference in the fall. Additional meetings may be required as necessary.

Attendance at the face-to-face spring meeting is critically important.

Quorum consists of a majority of the voting members of the committee (i.e., 50% plus one). The chair is counted as a voting member in constituting quorum. However, as the presiding official of the committee, the chair does not move motions. Furthermore, the chair shall only vote when the vote is conducted by secret ballot or when it is necessary to break a tie.

Appointment to a Royal College committee carries significant responsibilities and requires absolute discretion. Committee members shall not divulge, reproduce, or release any confidential information except when authorized by the Royal College. Committee members are permitted to download a copy of committee materials for use solely for the purposes of the Committee. All downloaded materials must be deleted once used for the intended purpose.