



ROYAL COLLEGE
OF PHYSICIANS AND SURGEONS OF CANADA
COLLÈGE ROYAL
DES MÉDECINS ET CHIRURGIENS DU CANADA

**Regional Advisory
Committees (RACs)**

Comités consultatifs régionaux (CCR)



**2017 Prix d' excellence – Specialist of the Year
Guidelines & Nomination Form**

GUIDELINES

The Prix d'excellence-Specialist of the Year award was established to recognize Fellows of the Royal College in good standing who have made significant contributions in providing outstanding care to their patients and outstanding service to the community in which they practice. The nominee must be a role model for excellence in patient care. The award is open to all Fellows of the Royal College working in any practice setting (e.g., private practice, community, academic).

General Policies

- The nominee must be a Fellow of the Royal College in good standing.
- For each nominee there must be one lead nominator and two to four letters of support.
- At least two of the nominators must be Fellows of the Royal College in good standing.
- Previous recipients are not eligible to be nominated in the future.
- Self –nominations will not be accepted.
- Close-relation (for example a spouse, sibling, parent, grandparent or child) nominations will not be accepted.
- There will only be one recipient of the Prix d'excellence-Specialist of the Year per region.
- The award is adjudicated by a sub-committee of the Regional Advisory Committee (RAC).
- The Membership Unit will work with the lead nominator and the recipient to arrange to present the award (plaque) at an appropriate existing event (such as a specialty meeting, rounds, faculty lunch, etc.).
- Whenever possible, a RAC member will present the award to the recipient at the chosen, existing event.
- Nominators' identities will be revealed to the successful recipient in his/her letter of notification.
- If your nominee becomes an award recipient, the Royal College reserves the right to reproduce content from this nomination package, including quotes from nomination letters, in promotional communications.
- Upon request of the lead nominator, unsuccessful nominees will receive a letter from the Royal College notifying them of their nomination.

Nomination Process

The lead nominator is responsible for submitting the entire nomination package, electronically and in one pdf. All Royal College communications related to the nomination shall be with the lead nominator. The nominations package must consist of:

- Completed nomination form (by the lead nominator).
- Two to four letters of support.
 - Each letter of support must speak to any applicable CanMEDS key competencies, as outlined in the nomination form.
 - Each letter of support must include the author's email address.
- A current CV for the proposed nominee.

Please note: Handwritten nomination forms / letters of support will not be accepted.

Submission deadline: Friday, March 10th, 2017, 8:00 pm EST



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2017 Prix d' excellence – Specialist of the Year

NOMINATION FORM

This nomination form has been created as an Adobe PDF fillable form file. To view, complete, save and print this form, you will need Adobe Reader. This software can be obtained free for Mac and PC users from the following site: <http://get.adobe.com/reader/>

Name of **Nominee**: _____

Nominee's email address: _____

Nominee's mailing address: _____

Name of **Lead Nominator**: _____

Nominator's email address: _____

Length of time nominator has known the nominee: _____ years

Please describe how the nominee demonstrates the following CanMEDS competencies.

Outstanding patient care.

- Engages patients and their families in developing plans that reflect the patient's health care needs and goals.
- Responds to an individual patient's health needs by advocating with the patient within and beyond the clinical environment.
- Demonstrates a commitment to patients by applying best practices and adhering to high ethical standards.

Examples:

Outstanding service to the community in which they practice.

- Responds to the needs of the communities or populations they serve by advocating with them for system-level change in a socially accountable manner.
- Demonstrates a commitment to society by recognizing and responding to societal expectations in health care.

Examples:

Role model for excellence in patient care.

- Actively contributes, as an individual and as a member of a team providing care, to the continuous improvement of health care quality and patient safety.
- Demonstrates a commitment to excellence in all aspects of practice.
- Recognizes and responds to ethical issues encountered in practice.

Examples:

Why should this nominee be recognized?

If your nominee is unsuccessful, would you like them to be advised of their nomination? Yes No

Notes to lead nominator:

The Royal College will work with the lead nominator to arrange for presentation of the award (plaque) at an appropriate existing event (specialty meeting, rounds, faculty lunch, etc.).

Please send completed nomination form and letters of support **electronically only in one pdf** to the applicable Regional Advisory Committee Chair (one only):

Region 1: British Columbia, Alberta, Yukon Territory and Northwest Territories – rac1chair@royalcollege.ca

Region 2: Saskatchewan and Manitoba – rac2chair@royalcollege.ca

Region 3: Ontario and Nunavut – rac3chair@royalcollege.ca

Region 4: Quebec – rac4chair@royalcollege.ca

Region 5: New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland and Labrador – rac5chair@royalcollege.ca

Handwritten or faxed nomination forms/letters of support will not be accepted.

Questions about Prix d'excellence-Specialist of the Year?

Contact: Ms. Melanie Blackburn, Grants Administrator, Membership Services

Email: awards@royalcollege.ca

Tel: 1-800-668-3740 ext.355 / 613-730-8177 ext.355