Competence By Design

The Role of the PA

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We do not have an affiliation (financial or otherwise) with a pharmaceutical, medical device or communications organization.

Je n’ai aucune affiliation (financière ou autre) avec une entreprise pharmaceutique, un fabricant d’appareils médicaux ou un cabinet de communication.
About Us

We are a group of Educational Consultants, a Program Administrator and an education technology Implementation Lead who support the development and implementation of CBME at Queen’s University
Acknowledgements

We would like to acknowledge the Program Administrators at Queen’s University for their efforts to support the smooth implementation of CBD, and to thank them for their feedback on our first presentation of this session.
Learning Objectives

- Summarize the main components of the CBD model
- Differentiate between transferrable skills and new skills associated with CBD related roles and responsibilities of the P.A.
- Recognize the value of the P.A. role in the success of CBD.
About CBD
CBD programs have four stages.
Residents are expected to drive their own learning.
Resident progress is periodically reviewed.
Assessments are stored and displayed electronically.
Identifying Current Skills
Small Group Activity
Small group activity (10 mins)

INSTRUCTIONS

1. With your group, brainstorm a list of tasks you currently perform in your role as a Program Administrator.
2. Think about what skills you need to complete these tasks (see handout for skills list).
3. Record the skills that you use in your daily tasks.
Identifying Transferable/New Skills

Small Group Activity
Small group activity (10 mins)

INSTRUCTIONS

1. Read the task and the description.
2. Work with your group to list skills you think are needed to complete this task.
3. Place a checkmark beside skills that were identified in the previous activity.
What did you learn?
Group Presentations

Task #1: Ensure Residents and Faculty are Setup in the Electronic Portfolio

- What skills will be needed to perform the task
- What skills do you already possess that will assist you in taking on this new responsibility
Group Presentations

**Task #2**: Manage EPAs, Descriptions, and Milestones in the Electronic Portfolio

- What skills will be needed to perform the task
- What skills do you already possess that will assist you in taking on this new responsibility
Task #3: Build and Manage Assessment Forms

- What skills will be needed to perform the task
- What skills do you already possess that will assist you in taking on this new responsibility
Task #4: Support Faculty Advisor(s) and Competence Committee (CC) Functions

- What skills will be needed to perform the task
- What skills do you already possess that will assist you in taking on this new responsibility
Group Presentations

Task #5: Create Rotation Schedules

- What skills will be needed to perform the task
- What skills do you already possess that will assist you in taking on this new responsibility
Putting it all together

• What did we learn?
• What’s next?
Contact Information

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