Call for Abstracts
Deadline for submission: May 15, 2017

Simulation researchers and educators are invited to submit abstracts for presentation and publication in the 2017 Simulation Summit program. The abstract review committee is seeking submissions that present rigorous scholarly work, and advance knowledge of simulation-based education and assessment, broadly.

Abstracts must fall under one of these two categories:

1) **Research**: The results of rigorous research relevant to simulation-based education or assessment.
2) **Innovation**: Scholarly innovations in simulation-based education or assessment.

**ABSTRACT THEME/TOPIC AREAS**

Presentation content that is relevant to members of our target audiences is preferred, although any topic related to simulation-based learning will be considered.

**Potential topic areas (not an exhaustive list)**

- Simulation operations and management
- Instructional design and curriculum development
- Faculty development
- Debriefing and feedback
- Competency-based medical education
- Virtual environments and serious games
- Patient safety and quality improvement
- Human factors, teamwork and inter-professional simulation
- Innovative technologies and software development
- Translation of research into policy and practice
- Life-long learning
- Large-scale systems-based simulation
- Patient and career engagement in simulation
- Global health and simulation
- Other topics related to the conference theme: **“Simulation for Health Systems, Care and Quality”**

**Primary target audiences**

- Health professional educators with an interest in simulation
- Simulation educators
- Health profession education researchers
- Simulation centre/program directors
- CPD educators
- CME planners
- Specialist physicians
- Nurses
- Military/Canadian Forces health personnel

**PRESENTATION TYPE**

Abstracts may be submitted for presentation in one of two formats:
• **Oral presentation:** A 10-minute oral presentation given by the presenter followed by three minutes of questions.

• **Poster presentation:** A presentation given by the presenter at their display during designated times during the conference, to discuss their research with participants. This presentation would be followed by a group discussion. Posters will be displayed for the entire conference.

All necessary permissions must be obtained before submitting an abstract. The Royal College assumes no responsibility for the publication of any submitted material.

**TECHNICAL INSTRUCTIONS FOR ONLINE SUBMISSION OF ABSTRACTS**

*Please read these instructions carefully and follow their direction*

Abstract proposals must be sent through our submission site. Please have all information ready prior to submitting, as you will not have the opportunity to save your work in progress. It is presumed that you will present in the language of your submission.

Each submission must include the following details:

- **Presenter**
  - The presenter must be indicated with the check box during the submission process. The presenter's name will be underlined in the program.

- **Author information (may or may not be the same as the submitter)**
  - List the authors in order of authorship. Do not include degrees, titles, or appointments. The order of authorship will remain consistent through all publications.
  - The full address and contact information for the main author will be required. For each co-author, you will need to provide their (1) first name, (2) last name, (3) institution, (4) city, (5) province/state and (6) email address.

- **Topic area**
  - You will be asked to select your topic area from the drop down menu.

- **Title**
  - The title should summarize the abstract and suggest how the topic is relevant and important.

- **Conflict of interest**
  - A declaration is required for the presenter at the time of submission.

- **Abstract**
  - Abstracts must present a clear, concise summary of the work.
    - Organize the body of the abstract to include the objective (preferably one sentence), the methods used, the results obtained and the conclusion.
    - *Do not* use subheadings for results, conclusions, etc.
    - *Do not* include introductions, historical data, literature reviews, bibliographies, references or mention of corporate support.
  - Abstracts must be 350 words or less (including headings). Please use single-spaced text and leave one line of space between paragraphs and other elements, for readability.

- **Presentation type**
  - Oral, poster or either

- **Keywords**
  - A maximum of three keywords can be entered.

**Important style notes:**

- Do not use character formatting, such as italics, bold or ALL CAPS in titles or text.
- Use standards abbreviations, such as kg, g, mg, ml, L (litre), mEq, m (metre), mmol (millimole), / (per) and % (per cent).
- Place acronyms in parentheses after the full term, the first time it appears.
- Place special or unusual abbreviations in parentheses after the full word, the first time it appears.
- Use numerals to indicate all numbers (including 1-10) except at the beginning of sentences.
- Use non-proprietary (generic) names when a drug is mentioned (e.g. acetazolamide [Diamox]).
REVIEW AND SELECTION PROCESS

All abstract submissions will be acknowledged upon receipt. Submissions will be blinded and peer-reviewed, for equal consideration. Notification of acceptance/non-acceptance will be sent to the submitter of the abstract by the end of June 2017. If accepted, specific details will be provided to the presenter in July about the date, time and location of their presentation, and registration, housing and audio-visual information.

All accepted presenters will be required to register for the 2017 Simulation Summit and will be responsible for their own expenses, including registration, travel and accommodation fees.

Selection criteria

The following considerations will guide the review committee’s decisions:

- Quality of the abstract
- Originality
- Ability to stimulate discussion
- Rigor of the work
  - Comprehensiveness
  - Solid scientific/scholarly practice
- Clinical/educational relevance to simulation-based education and assessment, or to address an educational need.

*Note: All presenters will be required to disclose financial interests to their audience(s). Submissions that are primarily commercial in nature will not be considered.

BEST PRESENTATION AWARD (Oral presentations)

All abstracts accepted as oral presentations will be considered for the Best Presentation Award. This award is given out annually for the best oral presentation of a scholarly paper at the Simulation Summit. The recipient of this award will receive a certificate and be featured on the Royal College website and in publications.

SIMULATION SUMMIT RESEARCH AWARD (Poster presentations)

All poster presenters will be considered for the Simulation Summit Research Award. This award is given out annually for the best poster presentation of simulation-based research at the Simulation Summit. Presenters must attend the conference and be available to discuss their poster during the designated meeting times. The recipient of this award will receive a certificate and be featured on the Royal College website and in publications.

Questions?

Telephone: 613-730-8177 / 1-800-668-3740 ext. 422
Facsimile: 1-613-730-8252
Email: simsummit@royalcollege.ca

Deadline for submission: May 15, 2017

Click here to access the submission site
(You will be required to create an account)

*Note: Modifications can be made to your submission until the May 15, 2017, deadline date. Simply log in, using the link provided, and “review” your abstract submission.
2017 Simulation Summit – Call for abstracts: Submission instructions