

Advisory Committee on Palliative Medicine

TERMS OF REFERENCE

The Advisory Committee on Palliative Medicine (ACPM) is monitored and reports to the Royal College Committee on Specialties (COS) and to the College of Family Physicians of Canada (CFPC). The role of ACPM is to advise both the Royal College and the CFPC on specialty-specific content issues (e.g., standards, credentials, evaluation and accreditation).

Advisory Committees:

- advise the COS and the CFPC on matters relating to the review and status of Palliative Medicine;
- advise the Royal College and CFPC Accreditation Committees on matters including the basic accreditation requirements, applications for accreditation of new programs, assessment of pre-survey questionnaires and recommendation of accreditation status;
- revise specialty specific documents as needed;
- liaise with the National Specialty Society.

Membership

ACPM is composed of equal representation from both Colleges. The nucleus group consists of four members, two from each College. In addition, the membership must include representation (as an observer) from the National Specialty Society (NSS), in this case the Canadian Society of Palliative Care Physicians (CSPCP). The corresponding members are the Program Directors. The ACPM is supported by staff from both Colleges. Royal College: Associate Director of Education and Manager, Specialties Unit; CFPC: Associate Executive Director and Coordinator for Accreditation.

The rotation of terms should be such that when the co-chair for one of the Colleges changes, the member representing the same College should stay on, and vice-versa.

The usual term of office is one two-year term, renewable twice.

The Committee is encouraged to meet at least once per year in person or by teleconference.