

## Council election regulations

The Royal College's Nominating Committee (NC) oversees Council elections and ensures that the process is carried out in a way that satisfies all requirements of the Royal College Bylaw and the Canada Not-for-profit Corporations Act. There are two main branches to the Council election process – one branch is focused on the nomination and election of region- and division-specific Council members (described under Bylaw Article 11.1.2); and the other public members, Fellows-at-large and the resident member (Article 11.1.3). Both branches end with the election of Council members at the time of the Annual Meeting of the Members.

Timeframe	Region- and division-specific Council members	Public members, Fellows-at-large and the resident member
<b>September</b>	An open recruitment process is undertaken to create a diverse pool of candidates for the consideration of the Nominating Committee.	An open recruitment process is undertaken to create a diverse pool of candidates for the consideration of the Nominating Committee.
<b>October/November</b>	The Nominating Committee formulates a single nomination to fill each end-of-term vacancy on Council (Article 11.2.1).	The Nominating Committee makes recommendations to fill each end-of-term vacancy on Council among public members, Fellows-at-large and the resident member.
<b>December</b>	All Fellows are informed of the Nominating Committee's recommendations and may self-nominate for any opening among the region- and division-specific Council positions (Article 11.2.2).	Council receives the Nominating Committee's recommendations and confirms a single nomination to fill each end-of-term vacancy on Council (Article 11.3).
<b>January</b>	<p>All Fellows receive an update on whether or not additional nominations were received with the notice of the Annual Meeting of the Members (AMM).</p> <p><b>If additional nominations are received</b></p> <p>Advanced voting ballots listing all nominations for each position with more than one candidate are issued with the AMM notice. Advanced voting on paper ballots closes two business days prior to the AMM (Article 11.2.3); and advanced voting via e-ballots may occur until the AMM is convened.</p> <p><b>If no additional nominations are received</b></p> <p>The Nominating Committee's nominees are deemed elected at the AMM.</p>	<p>All Fellows receive information regarding Council's nominations to fill public member, Fellow-at-large and the resident member positions on Council with the notice of the Annual Meeting of the Members (AMM).</p> <p>Fellows need to attend the AMM to vote to elect these Council members.</p> <p>Advanced voting ballots are not issued to elect this group of Council members.</p>
<b>February</b>	<p>The Council elections process ends at the AMM. If additional nominations were received and Fellows did not vote in advance, Fellows may vote at the AMM to elect their preferred candidate(s).</p> <p>The election results are confirmed by the Royal College's public accountant.</p>	<p>The Council elections process ends at the AMM. Fellows vote at the meeting either for or against Council's nominees for the public member(s), Fellow(s)-at-large and the resident member.</p> <p>The election results are confirmed by the Royal College's public accountant.</p>