

# Planning ahead for 2019

## WORKPLAN

Time Frame/Due Date	Activity	Responsible Person(s)	Notes/Issues/Deliverables
January 13, 2019	Exam registration deadline for spring primary specialty and Surgical Foundations examinations	FYI – all members	
January 15, 2019	Submit Committee on Specialties (COS) Discipline Review responses for reviews at Spring COS meeting.	Chair	Applicable to: <ul style="list-style-type: none"> <li>➤ Anatomical Pathology</li> <li>➤ General Pathology</li> <li>➤ Gynecologic Oncology</li> <li>➤ Gynecologic Reproductive Endocrinology and Infertility</li> <li>➤ Hyperbaric Medicine</li> <li>➤ Maternal-Fetal Medicine</li> <li>➤ Medical Biochemistry</li> <li>➤ Neurology</li> <li>➤ Neurosurgery</li> <li>➤ Obstetrics and Gynecology</li> </ul>
January-February 2019	Submit accreditation pre-survey comments	Voting members	Applicable to: <ul style="list-style-type: none"> <li>➤ McGill University</li> </ul>
January-March 2019	Submit accreditation post-survey recommendation/ response	Voting members	Applicable to: <ul style="list-style-type: none"> <li>➤ Dalhousie University</li> </ul> <p>To be reviewed at Spring 2019 Residency Accreditation Committee meeting</p>
January – April 2019	Submit nominations for committee appointments for 2019-2021 mandate (only those committees on the odd year membership cycle)	Chair	Begins with request for nominations of chair-elects, confirmation of new chair appointments (those who were chair-elect in previous membership cycle) and confirmation of chairs eligible for renewal
February 2019	Validation of discipline status report data	Chair	
March 1, 2019	e-FITER deadline for spring primary specialty	FYI – all members	For Canadian residents; international medical graduates follow a different deadline
April 1, 2019	Submit draft national standards documents for OSE review (post clinician educator	Chair	Applicable to those specialties and subspecialties that aim to have revisions to Objectives of Training (OTR), Specialty Training Requirements (STR) or Specific Standards of

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	review stage)		Accreditation (SSA) implemented July 1, 2019
April 30, 2019	Deadline for candidates to submit an application to be credentialed for the following year's primary specialty	FYI – all members	
April-June 2019	Submit accreditation post-survey recommendation/ response	Voting members	Applicable to: <ul style="list-style-type: none"> <li>➤ McGill University</li> </ul> <p>To be reviewed at Fall 2019 Residency Accreditation Committee meeting</p>
May-June 2019	Respond to Specialty Committee Chairs' Workshop survey	Chair	
May-June 2019	Mid-year chairs' webinar	Chair or delegate	An opportunity to provide updates/discuss key issues between the annual workshops
May 15, 2019	Exam registration deadline for fall subspecialty exams and Surgical Foundations examination	FYI – all members	
June 15, 2019	e-FITER deadline for fall subspecialty examinations	Program directors	For Canadian residents; international medical graduates follow a different deadline
July 2019	Examination Board Appointments (primary specialties)	Chair	
August 15, 2019	Submit Committee on Specialties (COS) Discipline Review responses for reviews at Fall COS meeting.	Chair	Applicable to: <ul style="list-style-type: none"> <li>➤ Adolescent Medicine</li> <li>➤ Cardiac Surgery</li> <li>➤ Child Maltreatment Pediatrics</li> <li>➤ Clinician Educator</li> <li>➤ Dermatology</li> <li>➤ Developmental Pediatrics</li> <li>➤ General Surgical Oncology</li> <li>➤ Neonatal-Perinatal Medicine</li> <li>➤ Pediatrics</li> </ul>
August 31, 2019	Deadline for Candidates to submit an application to be credentialed for the following year's subspecialty	FYI – all members	

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	examinations and Surgical Foundations examination		
September-October 2019	Submit accreditation pre-survey comments	Voting Members	Applicable to: <ul style="list-style-type: none"> <li>➤ Western University</li> </ul> <p>To be reviewed at Spring 2020 Residency Accreditation Committee Meeting</p>
September 26-28, 2019	International Conference on Residency Education (ICRE)	Anyone interested	Pre-conference and post-conference sessions also available
November 2019	Examination Board Appointments (subspecialties)	Chair	
November 25-26, 2019	Specialty Committee Chairs' Workshop	Chair or delegate	All chairs of specialty committees, advisory committees, areas of focused competence (AFC) committees and subcommittees as well as working group chairs are invited to attend
November-December 2019	Committee appointment period begins for 2020-2022 mandate	Chair	Begins with request for nominations of chair-elects, confirmation of new chair appointments (those who were chair-elect in 2018-2020 mandate) and confirmation of chairs eligible for renewal
December 2019-January 2020	Submit accreditation pre-survey comments	Voting members	Applicable to: <ul style="list-style-type: none"> <li>➤ University of British Columbia</li> </ul> <p>To be reviewed at Fall 2020 Residency Accreditation Committee meeting</p>
January-March 2020	Submit accreditation post-survey recommendation/response	Voting members	Applicable to: <ul style="list-style-type: none"> <li>➤ Western University</li> </ul> <p>To be reviewed at Spring 2020 Residency Accreditation Committee meeting</p>